INFORMATION ABOUT APPOINTMENTS

Welcome to Dr Sokolosky's office where we are known for our Smiles!

We appreciate that you have chosen us to be your dental care provider and look forward to helping you keep your teeth healthy and bright.

We understand choosing a new dental home is not an easy task and want to make your experience the very best it can be.

To make your transition into our office as easy and comfortable as possible, we would like to take this opportunity to share with you some of our scheduling guide lines.

SCHEDULING APPOINTMENTS:
To make your dental visit convenient and flexible we offer early morning and late afternoon appointments. In order for us to continue to offer flexible appointment times, we need the help of each patient. When an appointment is scheduled that time is especially reserved for you.

CANCELLATION OF AN APPOINTMENT:
If it is necessary for you to cancel or change your appointment please be courteous and **give us no less than 48 hours notice.** This allows us to offer your appointment time to another patient who may benefit from that time. Giving our team plenty of notice if you can not make a reserved appointment also keeps us from having to charge a missed appointment fee. Our appointments are in high demand and your early cancellation will give another person the possibility to have access to timely care.

MISSED APPOINTMENT:
A "missed appointment" is when someone doesn't show to a reserved appointment without canceling. Missed appointments inconvenience individuals who need access to dental care in a timely manner. A failure to present at the time of a scheduled appointment will be recorded in your chart and a letter/email will be sent alerting you to the fact that you have failed to show up for an appointment. Please be courteous and notify us of your schedule changes as soon as possible.

Thank you once again for choosing the office of Dr Jennifer Sokolosky and we look forward to making you a part of our family.

Signature _____   Date_____